

## Application for Rental/Tenancy

(Each applicant/co-applicant of dwelling must complete a separate application)

I certify all information on application is true. If found otherwise I agree to immediate lease termination and eviction. (Initials) \_\_\_\_\_

Today's Date: \_\_\_\_\_

Requested Move in Date: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Phone Number(s): Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Work: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Name(s) of other occupants (if married, please include spouse rental & employment information on this application):

\_\_\_\_\_  
\_\_\_\_\_

Do you intend to have:

Pets: [ ] Yes or [ ] No

Waterbed: [ ] Yes or [ ] No

(Does not include service animals)

Optional Information:

Social Security Number: \_\_\_\_\_

Check if over 18 and/or Age: \_\_\_\_\_ Marital Status: \_\_\_\_\_

Spouse Name: \_\_\_\_\_

Current Address (if applicable, include name of complex and apartment number):

\_\_\_\_\_  
\_\_\_\_\_

Monthly Rent: \$ \_\_\_\_\_

Landlord/Property Manager's Name: \_\_\_\_\_

Landlord/Property Manager's Phone Number: \_\_\_\_\_

Landlord/Property Manager's Address: \_\_\_\_\_

Month and Year Moved In: \_\_\_\_\_

Reason for Wanting to Move: \_\_\_\_\_

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**Previous Address #2:**

Monthly Rent: \$ \_\_\_\_\_

Landlord/Property Manager's Name: \_\_\_\_\_

Landlord/Property Manager's Phone Number: \_\_\_\_\_

Landlord/Property Manager's Address: \_\_\_\_\_

Month and Year Moved In: \_\_\_\_\_

Reason for Moving: \_\_\_\_\_

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**Previous Address #3:**

Monthly Rent: \$ \_\_\_\_\_

Landlord/Property Manager's Name: \_\_\_\_\_

Landlord/Property Manager's Phone Number: \_\_\_\_\_

Landlord/Property Manager's Address: \_\_\_\_\_

Month and Year Moved In: \_\_\_\_\_

Reason for Moving: \_\_\_\_\_

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**Employment Information.** Please provide employment history for past five (5) years.  
Use back for extra space.

Current Employment: Full time \_\_\_\_\_ Part time \_\_\_\_\_ Student \_\_\_\_\_  
Other (please explain): \_\_\_\_\_

If a student, where and what year in school, expected graduation date, major:

\_\_\_\_\_

**Current Employer**

Name, Address, and Phone Number:

\_\_\_\_\_

\_\_\_\_\_

Job Title or Description:

\_\_\_\_\_

\_\_\_\_\_

Employment Period: From \_\_\_\_\_ to \_\_\_\_\_

Salary: \$ \_\_\_\_\_ per \_\_\_\_\_

Name, Address, and Phone Number of Supervisor:

\_\_\_\_\_

\_\_\_\_\_

**PREVIOUS Employers**

**1) Employer Name, Address, and Phone Number:**

\_\_\_\_\_

\_\_\_\_\_

Job title or description:

\_\_\_\_\_

\_\_\_\_\_

Employment Period: From \_\_\_\_\_ to \_\_\_\_\_

Salary: \$ \_\_\_\_\_ per \_\_\_\_\_

Name, Address and Phone Number of Supervisor:

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Reason for Separating:

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**2) Employer Name, Address, and Phone Number:**

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Job Title or Description:

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Employment Period: From \_\_\_\_\_ to \_\_\_\_\_

Salary: \$ \_\_\_\_\_ per \_\_\_\_\_

Name, Address and Phone Number of Supervisor:

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Reason for Separating:

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**3) Employer Name, Address, and Phone Number:**

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Job Title or Description:

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Employment Period: From \_\_\_\_\_ to \_\_\_\_\_

Salary: \$ \_\_\_\_\_ per \_\_\_\_\_

Name, Address, and Phone Number of Supervisor:

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Reason for Separating:

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**Financial Accounts and References**

Name of Bank/Financial Institution: \_\_\_\_\_

Name of Credit Card and Issuer: \_\_\_\_\_

**Other Sources of Income and Amount:** \_\_\_\_\_

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Nearest Relatives/Emergency Contacts (relationship, address, and phone number): \_\_\_\_\_

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**Three (3) Personal References (Name, Address, Phone, Relationship)**

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**Any other information I feel is relevant to my application for rental/tenancy:** \_\_\_\_\_

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**Vehicle & Rental Insurance Information**

Vehicle Make and Model: \_\_\_\_\_

Name of insurance company & policy number: \_\_\_\_\_

Drivers License #: \_\_\_\_\_ Vehicle License Plate #: \_\_\_\_\_

Own Renter's Insurance? \_\_\_\_\_, If yes, what company: \_\_\_\_\_

HAVE YOU EVER BEEN OR ARE CURRENTLY BEING EVICTED OR RECEIVED A LEASE TERMINATION FROM A PROPERTY? \_\_\_\_\_

ARE YOU REQUIRED TO REGISTER WITH A SEX OFFENDER REGISTRY?  
\_\_\_\_\_

Have you ever been convicted of any crime (other than a misdemeanor)? \_\_\_\_\_

Have you ever declared bankruptcy? \_\_\_\_\_

Have you ever been arrested for any serious offense? \_\_\_\_\_

Have you ever entered a guilty plea or no contest to any criminal offense? \_\_\_\_\_

Do you have an outstanding Personal Judgment against you? \_\_\_\_\_

Please give particulars to any yes answers above (Use separate sheet if necessary).  
\_\_\_\_\_  
\_\_\_\_\_

IF APPROVED WILL YOU COMPLY WITH ALL TERMS OF LEASE? \_\_\_\_\_

The applicant hereby submits a \$\_\_\_\_\_ application fee which is / is not refundable under any circumstances. The fee is for processing your application, credit check and other expenses. By this application tenant authorizes verification of credit and driving record reports.

THE APPLICANT REPRESENTS THAT ALL INFORMATION IS TRUE AND CORRECT AND AUTHORIZES VERIFICATION OF THE INFORMATION AND REFERENCES. THE PROVIDING OF UNTRUE OR INCORRECT INFORMATION SHALL BE GROUNDS TO REFUSE OR TERMINATE ANY RENTAL AGREEMENT. THE LANDLORD/PROPERTY MANAGER RESERVES THE RIGHT TO REFUSE ANY APPLICANT FOR ANY REASON. THIS APPLICATION DOES NOT GUARANTEE TENANCY UNTIL THE RENTAL LEASE AGREEMENT HAS BEEN SIGNED, THE DEPOSIT MONEY HAS BEEN RECEIVED, AND THE PRESENT TENANT HAS VACATED THE PREMISES. NO PERSONS OTHER THAN THOSE SPECIFICALLY NAMED AS TENANTS OR OCCUPANTS WILL BE PERMITTED TO OCCUPY THE DWELLING WITHOUT THE WRITTEN CONSENT OF THE LANDLORD AND AN APPROPRIATE ADJUSTMENT IN THE RENT.

By signing this application, I certify all the above information is true and filled out to the best of my knowledge.

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_